

1035. To exclude members of the Public and Press. To resolve to exclude, if required, for matters that need to be discussed in confidence.

Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100.

1036. Update of actions from the Minutes dated 9th November 2020.

1. (1013.1) Sign for the overflow car park at the Memorial hall - the making of this sign. Cllr Meade
 2. (1013.2) Emergency Plan. Cllr Hall.
 3. (1013.4) Telephone kiosk in Water St. Still waiting to hear from BT. Ongoing
 4. (1013.6) Thank you letters for the Oak tree. Cllr Bridges
 5. (1016.iii) Shed at the village hall – to receive an update. Cllr Meade
- All other actions are separate agenda items.

1037. Parking at the village hall. To receive an update on the issue.

1038. Flooding within the parish.

- (i) To receive an update on the drains and gullies within the parish.
- (ii). The Clerk contacted WC Drainage regarding the gully emptying rotation.
- (iii) To receive an update on road sweeping.
- (iv) A Flood Working Group, was held on November. Details were circulated to Cllrs Bell and Sparkes.
- (v). Update on the checking of drains by the parish Flood Warden.

1039. Play Area.

- (i) Grass cutting. The invoice for 2020 has been received and paid.
- (ii) To note the inspection report. Clerk chased the inspection company and all inspections were late due to Covid-19, as it was not known when the visit would take place the visit was unannounced.
- (iii) To note any issues or concerns.

1040. Highways

- (i) To receive an update on:
 - white lines at the junction of Luke Street / Top Road.
 - illegible sign for bend going out of village towards Alvediston.
 - missing sign junction of Top and Bottom roads.
 - posts for the guard rail on bottom road (east of the junction with Top road)

Cllrs are reminded that any issue should be reported to WC using the app, this ensures it goes on the list. If possible using a smartphone at the location ensures it is recorded correctly.

- (ii) To note any matters that need reporting to Highways
- (iv) To note previously reported overgrown vegetation and outcome following sending of a letter;
 - Hedge opposite Ferne
 - Hedge at the junction of Top Rd and Main Rd
- (v) To note any items to be placed on the Parish Steward list.
- (vi) Rights of Way. Clerk has contacted WC Rights of Way again and requested the directional signs (1017.vi). As yet no response.

1041. Traffic speeds in Berwick St John.

Following the decision at the last meeting to pursue purchasing a Speed Indicator Device.

PLANNING

1042. To respond to Wiltshire Council on the following planning applications.

20/09852. Kestrels, Woodlands Lane. Renovation of Bungalow to include- 1-Removal of UPVC windows and doors replace with Hardwood painted windows and doors 2-Affix timber cladding to partial areas of existing brickwork 3-Remove garage doors replace with painted hardwood door and window convert garage to new kitchen area.

[Kestrels](#)

1043. To consider how to respond to any planning applications received after the publication of this agenda.

1044. To note the following applications for tree work.

20/09691. Huberts House, Luke St. Ash and 2 x Sycamore, prune back to clear roof and garden.
[Huberts House](#)

20/09927. Winkelbury House, Church St. 2 x Ash – fell
[Winkelbury House](#)

20/10811. Huberts House, Luke St. Raise crown of Lime, Ash and 2 x Sycamore trees.
[Huberts House](#)

1045. To note any applications for tree work received after the publication of this agenda.

1046. To note the current status on a planning decision from Wiltshire Council.

20/08983. Cobblers Cottage. APPC.

20/03937 The planning application for the Walled Garden is currently undetermined.

20/08615. The Chapel. Target date for decision 8th January.

1047. Breaches of deemed planning consent. To receive information relating to any breaches of planning within the parish, this maybe work carried out without appropriate planning consent or not in accordance of planning consent.

1048. To receive an update on the following;

- (i) Berwick St John Parish Council website.
- (ii) Covid-19
- (iii) Berwick St John village website
- (iv) Invasive plants within the parish

Finance.

1049. Year ending 31st March 2021.

- (i) To note the balance of the accounts.
Opening balance £13,577.20
Total receipts £ 7,304.46
Total payments £ 3,824.94
Closing balance £17,036.72

This includes ring fenced sums totalling £809.61, leaving an available balance of £16,227.11
The ringfenced sum consists of £500 from the sale of the football goals and £309.61 for printer and website training (transparency grant).

- (ii) To note the budget / spend spreadsheet.
- (iii) To vire funds from reserves to budget if required.
- (iv) To note payments made since the last meeting.
Invoice for flag pole and flag yet to be paid.
- (v) To authorise payments due
- (vi) To confirm registration with Parish Online and that once registered the access details will be shared with the Cllrs.

Local Government Act 1972 s150(5)

1050. Recruitment of a new Parish Clerk. The parish clerk has handed in her notice and leaves at the end of January.

To agree a recruitment panel to advertise and interview candidates.

1051. To agree what should be submitted to the Bulletin.

1052. Clerk's Report inc correspondence

SWWAB meeting (virtual) held on 11th November

CATG (September) meeting was held virtually on 16th December.

SWWAB – next meeting on 13th January

CATG – next meeting on 17th February.

Julie Watts (Highways engineer for CATG) is leaving WC at the end of February, she will be replaced but unlikely to be immediately.

1053. To note items for the agenda of the next meeting. Any items for the agenda should be sent to the Clerk before Thursday 18th March 2021.

Cllrs are reminded that agenda items should include a title, brief description and a proposal.

1054. To confirm the date of the next meeting as Monday 1st March 2021.

This meeting will be held in the village hall if restrictions allow otherwise it will be held via the Zoom conferencing platform.

Clare Churchill.

Clerk to Berwick St John Parish Council.

23rd December 2020.