

Berwick St John Parish Council

Parish Clerk; Mrs C Churchill

1 Tower Farm Cottages, Quidhampton, Salisbury. SP2 9AA
01722 743027

clerk@berwickstjohnparishcouncil.org
www.berwickstjohnparishcouncil.org

To Cllrs Bell, Bridges, Hall, Keyse, Marks, Meade and Sparkes.

You are hereby summoned to attend a Meeting of Berwick St John Parish Council to be held on Monday 6th January 2020 in the memorial hall at 7.30pm to transact the business on the attached agenda.

If you are unable to attend this meeting please could you let me know as soon as possible, if sending apologies please ensure they are sent by 12pm on Monday 6th January.

Council are asked to note that in the exercise of their functions they must take note of the following: Equal opportunities (race, gender, sexual orientation, marital status and any disability); Crime and Disorder, Health and Safety and Human Rights. Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk (01722 743027) or (clerk@berwickstjohnparishcouncil.org) at least 24 hours before the meeting so that every effort may be made to provide access

Clare Churchill.

Clerk to Berwick St John Parish Council.

19th December 2019.

Agenda for a Meeting of Berwick St John Parish Council to be held on Monday 6th January 2020 in the Memorial Hall at 7.30pm

*Members of the Public are welcome to attend and are invited to speak if they so wish. If a member of the public wishes to speak, please could they advise the clerk of this intention on arrival?
Public question time will be for a short period prior to the start of the meeting.*

The running order of the Agenda is at the discretion of the Chairman and may not always follow the sequence as listed. In order to ensure being present during the consideration of an Agenda item (wherever it may appear on the list of items to be considered), Councillors and members of the public are advised to be present at the meeting from the time given above.

Prior to the start of the meeting there will be a short period of time set aside for questions or statements from members of the public on any matter concerning the village.

Report from Wiltshire Cllr Mrs Jose Green.

AGENDA

0889 Apologies for absence and to consider whether to approve the reasons given.

Local Government Act 1972 s85(1).

0890 To approve the Minutes of the Meeting held on 11th November 2019.

Local Government Act 1972 sch 12 para 41(1)

0891 Interests.

- (i) Cllrs to declare any Disclosable Pecuniary Interests related to any matters to be considered in this agenda that do not appear in the Cllr's register of interests.
- (ii) In accordance with the Dispensation Procedure, any requests for a grant of dispensation must be submitted prior to this meeting.

Cllrs are reminded that it is their responsibility to ensure their register of interests on the WC website is kept up to date.

0892. To exclude members of the Public and Press. To resolve to exclude, if required, for matters that need to be discussed in confidence.

Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100.

0893. Update of actions form the Minutes dated 11th November 2019.

1. (0864.1) Monitoring of the matting at the hall car park. To note any issues.
2. (0864.2) Sign for the overflow car park at the Memorial hall. Update on the making of this sign.
3. (0868) Planting of the Oak tree to commemorate 100 years since the end of the First World War.

0894. VE75. To receive an update if available.

0895. Play Area

To note any issues or concerns.

0896. Highways

- (i) To receive an update on any matters previously reported to Highways.
- (ii) To note any matters that need reporting to Highways
- (iii) To note previously reported overgrown vegetation and outcome following sending of a letter.
- (iv) To note any vegetation overhanging the highway and requiring a letter
- (v) To receive an update on:
 - white lines; the 'top ten' priorities list;
 - illegible sign for bend going out of village towards Alvediston.
 - missing sign junction of Top and Bottom roads.
 - posts for the guard rail on bottom road (east of the junction with Top road)
 - Pot hole at the top of Luke St by 1 The Terrace and Dairy House.

Cllrs are reminded that any issue should be reported to WC using the app, this ensures it goes on the list. If possible using a smartphone at the location ensures it is recorded correctly.

(vi) To note any items to be placed on the Parish Steward list.

PLANNING

0897. To note the following application.

19/10801. Pugshole, Tollard Royal. New storage building, replacement pool house and conversion of garages to additional accommodation.

0898. To consider how to respond to any planning applications received after the publication of this agenda.

0899. To note any applications for tree work received after the publication of this agenda.

0900. To note any planning decisions made by Wiltshire Council.

19/09310/LBC. Cobblers Cottage Water Street. Add velux roof window to rear extension. APPC.

0901. To receive an update on the Emergency Plan – Cllr Hall.

0902. To receive an update regarding Rights of Way within the parish.

0903. Berwick St John Parish Council website - Issue re searching for the website.

Wiltshire Council website link to the relevant page of the WC website.

To note any further issues.

0904 Finance. Year ending 31st March 2020.

(i) To note the balance of the accounts.

Opening balance £15,102.10

Total receipts £ 7,306.83

Total payments £ 7,284.90

Closing balance £15,124.03

This includes ring fenced sums totalling £809.61, leaving an available balance of £14,314.42

(ii) To note the budget / spend spreadsheet.

(iii) To vire funds from reserves to budget if required.

(iv) To note payments made since the last meeting (£1118.40).

(v) To authorise the purchase of a flag pole for the Memorial Hall.

(vi) To authorise payments due

Local Government Act 1972 s150(5)

0905. To agree what should be submitted to the Bulletin.

0906. Clerk's Report inc correspondence

Police report - circulated.

Highways newsletter – circulated

Wiltshire Council news – circulated

AONB open day – circulated

What does a CEM do - circulated

Facing the future meetings – Salisbury 7th Jan at 5.30pm

SW Operational Flood Working Group – meeting on 15th January

SWW Community Safety Group meeting on 15th January at Tisbury.

SWWAB – 29th January at Tisbury focus on young people's mental health.

CATG – 26th February

0907. To note items for the agenda of the next meeting. Any items for the agenda should be sent to the Clerk before Thursday 13th February 2020.

Cllrs are reminded that agenda items should include a title, brief description and a proposal.

0908. To confirm the date of the next meeting as Monday 2nd March 2020.