

Agenda for a Meeting of Berwick St John Parish Council to be held on Monday 2nd March 2020 in the Memorial Hall at 7.30pm

*Members of the Public are welcome to attend and are invited to speak if they so wish. If a member of the public wishes to speak, please could they advise the clerk of this intention on arrival?
Public question time will be for a short period prior to the start of the meeting.*

The running order of the Agenda is at the discretion of the Chairman and may not always follow the sequence as listed. In order to ensure being present during the consideration of an Agenda item (wherever it may appear on the list of items to be considered), Councillors and members of the public are advised to be present at the meeting from the time given above.

Prior to the start of the meeting there will be a short period of time set aside for questions or statements from members of the public on any matter concerning the village.

Report from Wiltshire Cllr Mrs Jose Green.

AGENDA

0909 Apologies for absence and to consider whether to approve the reasons given.

Please note that without a reason for absence an apology can not be accepted.

Local Government Act 1972 s85(1).

Failure to attend a meeting for a period of 6 consecutive months will result in a member ceasing to be a member of that authority unless the failure to attend was approved by the authority before the expiry of that period.

0910 To approve the Minutes of the Meeting held on 6th January 2020.

Local Government Act 1972 sch 12 para 41(1)

0911 Interests.

- (i) Cllrs to declare any Disclosable Pecuniary Interests related to any matters to be considered in this agenda that do not appear in the Cllr's register of interests.
- (ii) In accordance with the Dispensation Procedure, any requests for a grant of dispensation must be submitted prior to this meeting.

Cllrs are reminded that it is their responsibility to ensure their register of interests on the WC website is kept up to date.

0912. To exclude members of the Public and Press. To resolve to exclude, if required, for matters that need to be discussed in confidence.

Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100.

0913. Update of actions form the Minutes dated 6th January 2020.

1. (0864.2) Sign for the overflow car park at the Memorial hall. Update on the making of this sign.
2. (0868) Planting of the Oak tree to commemorate 100 years since the end of the First World War.
3. (0901) The Clerk has not received the Emergency Plan.

0914. VE75. To receive an update if available.

0915. Play Area. To note any issues or concerns.

0916. Highways

- (i) To receive an update on any matters previously reported to Highways.
- (ii) To note any matters that need reporting to Highways
- (iii) To note previously reported overgrown vegetation and outcome following sending of a letter.
- (iv) To note any vegetation overhanging the highway and requiring a letter
- (v) To receive an update on:
 - white lines; the 'top ten' priorities list;
 - illegible sign for bend going out of village towards Alvediston.
 - missing sign junction of Top and Bottom roads.
 - posts for the guard rail on bottom road (east of the junction with Top road)
 - Pot hole at the top of Luke St by 1 The Terrace and Dairy House.

Cllrs are reminded that any issue should be reported to WC using the app, this ensures it goes on the list. If possible using a smartphone at the location ensures it is recorded correctly.

(vi) To note any items to be placed on the Parish Steward list.

PLANNING

0917. To consider how to respond to any planning applications received after the publication of this agenda.

0918. To note the following application for tree work.

20/01453. The Tithe House, Luke St. Fell 2 Ash Trees, Remove Limb Overhanging Road from 1 Ash Tree, Remove Branches Overhanging Road from 2 Yew Trees, and Remove 1 Limb From Beech Tree

0919. To note any applications for tree work received after the publication of this agenda.

0920. To note the following planning decision made by Wiltshire Council.

19/10801. Pugshole, Tollard Royal. New storage building, replacement pool house and conversion of garages to additional accommodation. APPC

0921. Great British Spring Clean. To confirm whether Berwick St John will take part in this event, the dates for the Wiltshire spring clean are 20th March – 13th April.

It should be noted that this year, parishes are requested to dispose of the litter themselves either by putting the bags into parishioners household waste bins (additional bags left on the ground will not be collected) or taking the bagged waste to the HRC.

Should Berwick St John take part to confirm the date and meeting place.

0922. Meeting dates for Berwick St John PC for 2020 – 2021

Monday 6th July

Monday 7th September

Monday 9th November – this is the second Monday to ensure that the financial information has been received to set the budget.

Monday 4th January 2021

Monday 1st March

To agree the dates ready for final approval at the May meeting.

0923. To receive an update regarding Rights of Way within the parish.

0924. Berwick St John Parish Council website - Issue re searching for the website.

To receive an update on the removal of the now old parish council website. Cllr Meade

To note any further issues.

0925 To receive an update on the Berwick St John village website.

0926. Finance. Year ending 31st March 2020.

(i) To note the balance of the accounts.

Opening balance £15,102.10

Total receipts £ 7,308.17

Total payments £ 7,876.23

Closing balance £14,534.04

This includes ring fenced sums totalling £809.61, leaving an available balance of £13,724.43

(ii) To note the budget / spend spreadsheet.

(iii) To vire funds from reserves to budget if required.

(iv) To note payments made since the last meeting (£60).

(v) To authorise the purchase of a flag pole for the Memorial Hall.

(vi) To authorise payments due

Local Government Act 1972 s150(5)

0927. To acknowledge the Climate Emergency and consider any actions that could be undertaken by the parish.

0928. To note the guidelines for dealing with invasive plants. Further information is available from the Environment Agency and the Royal Horticultural Society (RHS).

[Environment Agency information](#)

[RHS information](#)

0929. To agree what should be submitted to the Bulletin.

0930. Clerk's Report inc correspondence

Police report - circulated.

Highways newsletter – circulated

Wiltshire Council news – circulated

SW Operational Flood Working Group – meeting on 11th March.

SWW CATG meeting on 26th February at Tisbury. Agenda item on the junction at Whitecross with the A30.

SWWAB – 18th January at Tisbury. Starting at 5.30pm.

0931. To note items for the agenda of the next meeting. Any items for the agenda should be sent to the Clerk before 21st April 2020.

Cllrs are reminded that agenda items should include a title, brief description and a proposal.

09232 To confirm the date of the next meeting as Monday 4th May 2020.

This will be the Annual Parish Council Meeting and will follow the Annual Parish Meeting at 7pm.

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