

Draft Minutes of an Extraordinary Virtual¹ Meeting of Berwick St John Parish Council held on 28th August 2020

Present Cllrs Bell, Bridges, Hall, Keyse, Meade and Sparkes.
In attendance Mrs Churchill (Parish Clerk)
Apologies Cllr Marks.

Cllr Bridges opened the meeting at 6.06pm

0981. Apologies for absence were received from Cllr Marks (weather issues).
Local Government Act 1972 s85(1).

0982. Finance. Year ending 31st March 2020.

Opening balance £15,102.10
Total receipts £ 7,308.76
Total payments £ 8,853.66
Closing balance £13,557.20

This includes ring fenced sums totalling £809.61, leaving an available balance of £12,747.59

The ring fenced sum was questioned, Clerk explained it consists of two amounts; Transparency funds totalling £309.61 – this was money remaining from the transparency grant.

Goal post money totalling £500 was from the sale of the goal posts and should be used for recreational items.

- (i) To note the end of year accounts as above.
Berwick St John PC resolved to note the information.
- (ii) To note the report from the Internal Auditor. The Internal Audit has been completed and no issues were raised.
Berwick St John PC resolved to note the information.
- (iii) To approve and sign the Annual Governance Statement
Berwick St John PC answered the Annual Governance Statement.
Berwick St John PC resolved that the Chairman and Clerk should sign the Annual Governance Statement.
- (iv) To approve and sign the Accounting Statement.
Berwick St John PC resolved to approve the Accounting Statement.
Berwick St John PC resolved that the Chairman and Clerk should sign the Accounting Statement.
- (v) To resolve to certify that the council is exempt from a limited assurance review by the external auditor and that they meet the qualifying criteria.
Gross income £7,308.76
Gross payments £8,853.66
Berwick St John PC resolved that as neither the total income or total expenditure exceeded £25,000 that it could declare itself exempt from a limited assurance review.
Berwick St John PC resolved that the Chairman and Clerk should sign the Certificate.
Clerk to send signed certificate to the External Auditor. Clerk

¹ In accordance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

Clerk will meet with the Chairman in the next 24 hours to get the certificate signed as it could not be completed electronically. Clerk

- (vi) To note the dates for the public rights as being 1st September to 13th October
Berwick St John PC noted the dates for the public rights.
Clerk will bring a copy of the notice to be displayed by Cllr Bridges. Clerk / Cllr
Bridges

Local Government Act 1972 s150(5)

0983. To confirm the date of the next meeting as Monday 7th September 2020.

Items for the agenda; Flooding at The Cross

Parking in the village.

Future meeting Repairs to the shed in the car park at the Memorial Hall.

Cllr Meade confirmed that the hall is open and a face to face meeting may be held in the big hall. Clerk advised that there are still guidelines when meeting inside, these will be looked into and the meeting will either be held in the Memorial Hall or virtually.

Cllr Bridges closed the meeting at 6.24pm