

Draft Minutes of a Meeting of Berwick St John Parish Council held on 6th January 2020 in the Memorial Hall.

Present; Cllrs Bell, Hall, Keyse (Vice Chairman), Meade and Sparkes.
In attendance; Mrs C Churchill (Clerk). No members of the public
Apologies Cllr Bridges and Marks. Wiltshire Cllr Mrs Green.

There were no questions or statements from members of the public.

Apologies were received from Wiltshire Cllr Mrs Jose Green.

Cllr Keyse opened the meeting at 7.30pm

0889 Apologies for absence were received from Cllrs Bridges (conflicting social engagement) and Marks (unwell).

Berwick St John PC resolved to accept the apologies for the reasons given.

Local Government Act 1972 s85(1).

0890 To approve the Minutes of the Meeting held on 11th November 2019.

Berwick St John PC resolved to approve, without amendment, the previously circulated Minutes which were taken as read and signed by the Chairman.

Local Government Act 1972 sch 12 para 41(1)

0891 Interests.

(i) Cllrs to declare any Disclosable Pecuniary Interests related to any matters to be considered in this agenda that do not appear in the Cllr's register of interests.

None declared.

(ii) In accordance with the Dispensation Procedure, any requests for a grant of dispensation must be submitted prior to this meeting.

None received.

Cllrs were reminded that it is their responsibility to ensure their register of interests on the WC website is kept up to date.

0892. To exclude members of the Public and Press. To resolve to exclude, if required, for matters that need to be discussed in confidence. Not required.

Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100.

0893. Update of actions form the Minutes dated 11th November 2019.

1. (0864.1) Monitoring of the matting at the hall car park. No issues have been reported, it was agreed to remove this from the agenda.

2. (0864.2) Sign for the overflow car park at the Memorial hall. The sign is still outstanding, Cllrs Meade and Sparkes will ensure the sign is completed by the next meeting. Cllrs Meade / Sparkes

3. (0868) Planting of the Oak tree to commemorate 100 years since the end of the First World War. Due to the wet weather the tree has not yet been planted, it will be planted once conditions improve. Ongoing

0894. VE75. No update available.

Clerk to contact Sandroyd school and confirm if the school is open or closed on the 8th May. Clerk

Discussion on fireworks, due to the issue with the location and the proximity of houses, it was agreed not to pursue fireworks.

Cllr Keyse will make enquiries regarding a band.

Cllr Keyse

Clerk to chase WC for information regarding road closures.

Clerk

0895. Play Area

There were no issues or concerns.

0896. Highways

(i) To receive an update on any matters previously reported to Highways.

The pothole at the top of Luke St has been filled.

The white lines have been repainted.

(ii) To note any matters that need reporting to Highways
Edge of the road near Ferne is in poor repair.
Hall
Various potholes throughout the village.

Cllr

All Cllrs

(iii) To note previously reported overgrown vegetation and outcome following sending of a letter.
It was not known if the hedges had been cut back.
The hedge by the old parish field had been cut.

(iv) To note any vegetation overhanging the highway and requiring a letter.
None reported.

(v) To receive an update on:

- white lines; the 'top ten' priorities list; These have been done.
- illegible sign for bend going out of village towards Alvediston. This is still missing. Ongoing
- missing sign junction of Top and Bottom roads. This is still missing. Ongoing
- posts for the guard rail on bottom road (east of the junction with Top road). Still outstanding. Ongoing
- Pot hole at the top of Luke St by 1 The Terrace and Dairy House. Still outstanding. Ongoing

Cllrs were reminded that any issue should be reported to WC using the app, this ensures it goes on the list.
If possible using a smartphone at the location ensures it is recorded correctly.

(vi) To note any items to be placed on the Parish Steward list.
Nothing further to add.

PLANNING

0897. To note the following application.

19/10801. Pugshole, Tollard Royal. New storage building, replacement pool house and conversion of garages to additional accommodation.
Berwick St John PC resolved to note the application.

0898. To consider how to respond to any planning applications received after the publication of this agenda. There were none.

0899. To note any applications for tree work received after the publication of this agenda. There were none.

0900. To note any planning decisions made by Wiltshire Council.

19/09310/LBC. Cobblers Cottage Water Street. Add velux roof window to rear extension. APPC.
19/10801. Pugshole, Tollard Royal. (details listed in 0897) APPC.

Berwick St John PC resolved to note the decisions made.

0901. To receive an update on the Emergency Plan – Cllr Hall.

The draft cascade list has been updated.

A note was placed in the Bulletin but as yet no response.

The Emergency Plan is now complete.

Cllr Hall will send a copy to the Clerk .

Cllr Hall

Clerk will then send a copy to WC and Emergency services.

Clerk

It was confirmed that this document is not a public document and will not be published on the website.

0902. To receive an update regarding Rights of Way within the parish. No update available.

0903. Berwick St John Parish Council website - Issue re searching for the website.

Wiltshire Council website link to the relevant page of the WC website is now working.

Still an issue that the old website appears in the search, Cllrs were unsure who controlled this website and will enquire about getting it removed or a link placed on there to direct people to the new website.

Cllr Meade will contact a parishioner.

Cllr Meade

0904 Finance. Year ending 31st March 2020.

- (i) To note the balance of the accounts.

Opening balance £15,102.10
Total receipts £ 7,306.83
Total payments £ 7,284.90
Closing balance £15,124.03

This includes ring fenced sums totalling £809.61, leaving an available balance of £14,314.42
Berwick St John PC resolved to note the balance of the accounts.

- (ii) To note the budget / spend spreadsheet.
Berwick St John PC resolved to note the budget / spend spreadsheet.
- (iii) To vire funds from reserves to budget if required.
Berwick St John PC resolved to vire £850 from reserves into playground for accessibility work.
- (iv) To note payments made since the last meeting (£1118.40).
Three payments for the hedgecutting (£1058.40) and monthly broadband standing order (2 x £30).
- (v) To authorise the purchase of a flag pole for the Memorial Hall. To be agreed at the next meeting when costs are known. Ongoing
- (vi) To authorise payments due.
Berwick St John PC resolved to authorise payments totalling £531.33
Due to the lack of signatories at the meeting Berwick St John PC resolved that the Clerk should make the payments electronically.

Local Government Act 1972 s150(5)

0905. To agree what should be submitted to the Bulletin.

Reporting issues particularly highway issues using the Wiltshire app.

Emergency co-ordinator

VE Day

Centenary tree, if planted or date it will be planted.

0906. Clerk's Report inc correspondence

Police report - circulated.

Highways newsletter – circulated

Wiltshire Council news – circulated

AONB open day – circulated

What does a CEM do - circulated

Facing the future meetings – Salisbury 7th Jan at 5.30pm

SW Operational Flood Working Group – meeting on 15th January

SWW Community Safety Group meeting on 15th January at Tisbury.

Crabourne Chase open day on 22nd January.

SWWAB – 29th January at Tisbury focus on young people's mental health.

CATG – 26th February

0907. To note items for the agenda of the next meeting. Any items for the agenda should be sent to the Clerk before Thursday 13th February 2020.

Cllrs are reminded that agenda items should include a title, brief description and a proposal.

0908. To confirm the date of the next meeting as Monday 2nd March 2020.

Cllr Keyse closed the meeting at 8.17pm