

Draft Minutes of a Meeting of Berwick St John Parish Council held on Monday 2nd March 2020 in the Memorial Hall

Present; Cllrs Bell, Bridges (Chairman), Hall, Keyse, Meade and Sparkes.
In attendance; Mrs C Churchill (Clerk). No members of the public
Apologies Cllr Marks. Wiltshire Cllr Mrs Green.

There were no questions or statements from members of the public.

Apologies were received from Wiltshire Cllr Mrs Jose Green who had sent the following report.

At Full Council last week it was agreed a 3.99% increase on our Council Tax. 2% of this is ringfenced for Social Care Levy which is the highest demand the Council has.

No doubt you are aware of the increase in the Police share to our Council Tax also. Fire and Rescue and the Parish Councils precepts must also be added to this which all in all adds up to a large sum we pay every year. We must make sure we get our fair share of the services available.

The next SWW AreaBoard is on the 18th March. A special meeting following the **Employment and Skills Event being held at 2.30 at The Nadder Centre, Tisbury**. SWWAB will therefore start early at 5-30pm. There will be many stands there offering every opportunity of employment and Apprenticeships. Do go along and please spread the word.

The Great British Spring Clean is up and coming. Although it is suggested that arrangements for disposal of what is collected should be done by those that have collected it Wiltshire Council will pick up black bags if they are informed of the location and date for collection well in advance.

Watch your postbox where a leaflet will be dropped in very soon announcing the forthcoming changes to the Waste Service. We must expect some change in the collection day as well. A useful sticker for the blue bin explains what can be recycled in it.

Various events are being held across Wiltshire to commemorate **75 years since VE Day**. As you know the Monday May Bank Holiday is to be changed to Friday 8th May.

The Health and Wellbeing Board meeting was held at Fovant Village Hall. The priority is to support those with dementia, their carers and to arrange various events during the summer.

At the CATG meeting last Wednesday it was agreed to place a warning sign at the junction on the south side of the A30. [Berwick road]

The recent massive IT problems across most departments within WC seem to be resolved.

I'm sure you agree the continuing awful weather has put a huge strain on the services provided. Trees down, flooding and further potholes that need repairing must be logged onto the Wiltshire App.

Good news for the Chalke Valley as the mobile phone project Ch4lke mobile has been awarded funding by the Government which will enable 5G coverage before too long.

Do ask if you have any queries or I can help at all.

It was pointed out that there was no new information on the Ch4lke mobile website.

Cllr Bridges opened the meeting at 7.32pm

0909 Apologies for absence were received from Cllr Marks (work).

Berwick St John PC resolved to accept the apologies for the reason given.

Local Government Act 1972 s85(1).

0910 To approve the Minutes of the Meeting held on 6th January 2020.

Berwick St John PC resolved to approve, without amendment, the previously circulated Minutes which were taken as read and signed by the Chairman.

Local Government Act 1972 sch 12 para 41(1)

0911 Interests.

(i) Cllrs to declare any Disclosable Pecuniary Interests related to any matters to be considered in this agenda that do not appear in the Cllr's register of interests.

None declared

(ii) In accordance with the Dispensation Procedure, any requests for a grant of dispensation must be submitted prior to this meeting.

None received.

Cllrs were reminded that it is their responsibility to ensure their register of interests on the WC website is kept up to date.

0912. To exclude members of the Public and Press. To resolve to exclude, if required, for matters that need to be discussed in confidence. Not required.
Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100.

0913. Update of actions form the Minutes dated 6th January 2020.

1. (0864.2) Sign for the overflow car park at the Memorial hall. Cllr Meade apologised this hadn't been completed and it will be done shortly. Cllr Meade
2. (0868) Planting of the Oak tree to commemorate 100 years since the end of the First World War. This has been delayed to the wet weather, it will be planted once the ground has dried out enough. Ongoing
3. (0901) Cllr Hall distributed a copy of the emergency plan, still to check the vulnerable person co-ordinator Cllr Bridges
Cllr Hall will then circulate to all. Cllr Hall

0914. VE75. There is still no definite news regarding road closures, Clerk to chase WC on this. If permitted (and no charge) road to be closed is Water St from its junction with The Cross to the junction with Blind Lane. Clerk
Clerk to recontact Sandroyd school re school opening on that day. Clerk
Cllr Keyse reported some apathy in the event but it was felt that a smaller event would be better than nothing, an event focussing on the 3pm toast.
A BBQ has been planned, the fireworks have been cancelled.
Cllrs Bridges, Keyse and Meade will meet before the end of March to confirm plans. Ongoing

0915. Play Area. Cllr Sparkes reported some molehills, to be monitored. Cllr Sparkes
Grass needs cutting, Clerk to contact Mark Spinney. Clerk

0916. Highways

(i) To receive an update on any matters previously reported to Highways. Some patching has been done near Ferne.
Pothole near Pond Close has been filled.

(ii) To note any matters that need reporting to Highways.
The road edges are in a bad way.
Cllr Hall will check the village and report any issues on the app. Cllr Hall
Cllr Bridges will report the large pothole near Berwick sign (west). Cllr Bridges

(iii) To note previously reported overgrown vegetation and outcome following sending of a letter.
No update available.

(iv) To note any vegetation overhanging the highway and requiring a letter
None reported.

(v) To receive an update on:

- white lines. The following junctions require painting.
Water St / The Cross
Glove Lane / Berwick Road
Top of Woodlands Lane / Church St (Berwick Road).
- illegible sign for bend going out of village towards Alvediston. No change. Ongoing
- missing sign junction of Top and Bottom roads. No change. Ongoing
- posts for the guard rail on bottom road (east of the junction with Top road). No change. Ongoing
- Pot hole at the top of Luke St by 1 The Terrace and Dairy House has been filled.

Cllrs were reminded that any issue should be reported to WC using the app, this ensures it goes on the list. If possible using a smartphone at the location ensures it is recorded correctly.

(vi) To note any items to be placed on the Parish Steward list.
Some drains require clearing, Cllr Bridges will report. Cllr Bridges

PLANNING

0917. To consider how to respond to any planning applications received after the publication of this agenda. There were none.

0918. To note the following application for tree work.

20/01453. The Tithe House, Luke St. Fell 2 Ash Trees, Remove Limb Overhanging Road from 1 Ash Tree, Remove Branches Overhanging Road from 2 Yew Trees, and Remove 1 Limb From Beech Tree, Berwick St John PC resolved to note the application.

0919. To note any applications for tree work received after the publication of this agenda. There were none.

0920. To note the following planning decision made by Wiltshire Council.

19/10801. Pugshole, Tollard Royal. New storage building, replacement pool house and conversion of garages to additional accommodation. APPC
Berwick St John PC noted the decision.

0921. Great British Spring Clean. To confirm whether Berwick St John will take part in this event, the dates for the Wiltshire spring clean are 20th March – 13th April.
Berwick St John PC resolved not to participate in this event.

0922. Meeting dates for Berwick St John PC for 2020 – 2021

Monday 6th July

Monday 7th September

Monday 9th November – this is the second Monday to ensure that the financial information has been received to set the budget.

Monday 4th January 2021

Monday 1st March

To agree the dates ready for final approval at the May meeting.

Cllrs will confirm the dates at the May meeting.

Ongoing

0923. To receive an update regarding Rights of Way within the parish. No issues reported.

0924. Berwick St John Parish Council website - Issue re searching for the website.

To receive an update on the removal of the now old parish council website. Cllr Meade spoke to the parishioner and it seems the matter has been resolved. The new parish council website now appears fairly high in the search.

No further issues.

0925 To receive an update on the Berwick St John village website. Cllr Bridges reported that the new village website is now set up.

The steering committee is established.

There is a contact email / link.

It does need content from various groups within the village eg hall.

The Bulletin will continue to oversee this.

0926. Finance. Year ending 31st March 2020.

(i) To note the balance of the accounts.

Opening balance £15,102.10

Total receipts £ 7,308.17

Total payments £ 7,876.23

Closing balance £14,534.04

This includes ring fenced sums totalling £809.61, leaving an available balance of £13,724.43

Berwick St John PC resolved to note the balance of the accounts. There were no questions.

(ii) To note the budget / spend spreadsheet.

Berwick St John PC resolved to note the balance of the accounts. There were no questions.

(iii) To vire funds from reserves to budget if required. Not required.

(iv) To note payments made since the last meeting (£60). Clerk to check what this payment was for and in future clarify the reason on the agenda.

Clerk

The payment was for the memorial hall broadband.

- (v) To authorise the purchase of a flag pole for the Memorial Hall.
Only one quote had been received which had been circulated.
Berwick St John PC resolved to authorise funding up to a maximum of £350 for a 5foot flag pole.
Cllr Sparkes will order and invoice the council. Cllr Sparkes
Berwick St John PC resolved to authorise a maximum of £100 for the purchase of a Union flag –
a sewn rather than printed being preferred. Cllr Sparkes
- (vi) To authorise payments due
Berwick St John PC resolved to authorise payments totalling £871.16.
Berwick St John PC resolved that due to insufficient signatories, Cllr Bridges should sign her
chairman's allowance cheque.

Local Government Act 1972 s150(5)

0927. To acknowledge the Climate Emergency and consider any actions that could be undertaken by the parish.

Berwick St John PC resolved to acknowledge the climate emergency.

Berwick St John PC will consider reducing carbon where possible.

0928. To note the guidelines for dealing with invasive plants. Further information is available from the Environment Agency and the Royal Horticultural Society (RHS).

[Environment Agency information](#)

[RHS information](#)

Some reports on invasive plants in the village, information will be placed in the next Bulletin asking residents to monitor this.

Cllr Bridges

0929. To agree what should be submitted to the Bulletin. This will be the June edition.

Knotweed / invasive plants

Speeding

Reporting issues using the MyWiltshire app.

Dates on 2020 / 2021 meetings once confirmed.

0930. Clerk's Report inc correspondence

Police report - circulated.

Highways newsletter – circulated

Wiltshire Council news – circulated

SW Operational Flood Working Group – meeting on 11th March. No reports of residential flooding in the parish.

SWW CATG meeting on 26th February at Tisbury. Agenda item on the junction at Whitesands Cross with the A30. As reported by Cllr Green, there will be a warning sign placed near the junction.

SWWAB – 18th January at Tisbury. Starting at 5.30pm.

0931. To note items for the agenda of the next meeting. Any items for the agenda should be sent to the Clerk before 21st April 2020.

Cllrs are reminded that agenda items should include a title, brief description and a proposal.

Cleaning of the roads.

0932 To confirm the date of the next meeting as Monday 4th May 2020.

This will be the Annual Parish Council Meeting and will follow the Annual Parish Meeting at 7pm.

Cllr Bridges closed the meeting at 8.51pm